

Memorandum

REPORT TO: City Commission

FROM: Katie Canter, Contracts and Sports Parks Coordinator
Mitch Overton, Parks and Recreation Director

SUBJECT: Authorize the City Manager to Sign a Fourth Amendment to the Professional Services Agreement with Advantage Spraying Services, Inc. for Snow Removal Services in the Parks and Trails District.

MEETING DATE: September 23, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a Fourth Amendment to the Professional Services Agreement with Advantage Spraying Services, Inc. for Snow Removal Services in the Parks and Trails District.

STRATEGIC PLAN: 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

BACKGROUND: On June 1, 2020, the Bozeman City Commission approved Resolution 5180 creating the Bozeman Parks and Trails Special District (District). To accomplish the District objectives the City has developed a multi-year District implementation plan designed to achieve steady calculated increases in level of service standards and sustainable maintenance practices in all City Parks. Beginning July 1, 2020 City's Parks and Recreation Department assumed full responsibility for all of the District's designated park properties including the addition of 235 acres of park land located within subdivision parks previously maintained by home owners/community associations. In September 2021, the Parks and Recreation Department conducted a request for proposals process to acquire professional services required to complete snow removal and additional maintenance services on parks in the District. After careful evaluation and review, Advantage Spraying Services, Inc. was determined to be a qualified, responsive and responsible vendor for Parks and Trails District Snow Removal Services contract. On November 16, 2021, the City entered into the Agreement with Advantage Spraying Services, Inc. The Agreement is effective for one year after the date of execution with the option to extend the agreement an additional year upon mutual agreement. Advantage Spraying Services, Inc. has demonstrated the ability to provide comprehensive snow removal maintenance services for the City's Parks and Trails District and will continue to complete the services at select sites as defined and described in Attachment B: PSA Advantage Spraying Services Inc. The Attachment A PSA Amendment 4 Advantage Spraying Services, Inc. will extend the Agreement for an additional one (1) year period and shall

terminate on November 16, 2026. In no case, however, may this agreement run longer than five (5) years from the original effective date.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: Funding is allocated for this maintenance within the FY26 and FY27 budget in the Parks and Trails District Maintenance Fund account.

Attachments:

[Attachment A PSA Amendment 4 Advantage Spraying Services Inc.pdf](#)

[Attachment B PSA Advantage Spraying Services Inc. Snow Removal Service.pdf](#)

Report compiled on: August 29, 2025