

Memorandum

REPORT TO: City Commission

FROM: Matt Workman, Interim Streets Superintendent
Nicholas Ross, Director of Transportation and Engineering

SUBJECT: Authorize the City Manager to Sign a Professional Service Agreement with Rocky Mountain Supply Inc. for Bulk Fuel Delivery to Supply Gasoline and Dyed Diesel to Multiple City Sites

MEETING DATE: June 10, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a Professional Service Agreement with Rocky Mountain Supply Inc. for Bulk Fuel Delivery to Supply Gasoline and Dyed Diesel to Multiple City Sites.

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: The City of Bozeman has sought proposals from bulk fuel delivery companies to supply gasoline and dyed diesel to multiple city sites. The city typically relies on the supplier selected through the State bidding process, however, the city has previously experienced inconsistent service that led to fuel shortages during critical times. This new agreement ensures reliable fuel supply and provides greater oversight than the State contract. Request for Proposals (RFP) were opened on April 23, 2025, and Rocky Mountain Supply Inc. was selected through a competitive RFP process as the lowest responsible bidder. The bid was \$0.01 higher than the State bid which the selection team has recommended as appropriate for the improved level of service and quality.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: Fuel costs for all Departments utilizing bulk fuel services have been approved in their respective FY25-26 Biennium budgets.

Attachments:

[PSA - Bulk Fuel Delivery](#)

[Scope of Services and Price Sheets](#)

Report compiled on: May 21, 2025

