

Memorandum

REPORT TO: City Commission

FROM: David Fine, Economic Development Manager
Brit Fontenot, Economic Development Director
Chuck Winn, City Manager

SUBJECT: Authorize the City Manager to Sign a Professional Services Agreement with Cushing Terrell for Professional Historic Preservation Services in Support of the City's Application to the National Park Service Historic Surplus Property Program for the Bozeman Federal Building

MEETING DATE: August 18, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign Professional Services Agreement with Cushing Terrell for Professional Historic Preservation Services in Support of the City's Application to the National Park Service Historic Surplus Property Program for the Bozeman Federal Building

STRATEGIC PLAN: 7.5. Funding and Delivery of City Services: Use equitable and sustainable sources of funding for appropriate City services, and deliver them in a lean and efficient manner.

BACKGROUND: The Bozeman Federal Building was recently designated for disposal by the U.S. General Services Administration. As part of the disposal process, the City of Bozeman has the opportunity to apply to acquire the property at as little as no cost through the [Historic Surplus Property Program](#), which is administered by the National Park Service. Professional Services Agreement with Cushing Terrell is to provide professional architectural services in historic preservation to assist the City with two components of its application: the Preservation Plan and the Use Plan and any future relevant work necessary to receive public benefit conveyance under this program.

UNRESOLVED ISSUES: The application is the first of many steps in the acquisition process, which will likely illuminate a number of financial, legal and technical issues for the City to consider.

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: The initial phase of work is estimated at \$11,680. The contract allows for ongoing work to complete the project not to exceed \$50,000.

Attachments:

Cushing Terrell Federal Building Historic Preservation PSA
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Report compiled on: July 23, 2026