

Memorandum

REPORT TO: City Commission

FROM: Candace Mastel, Transportation Demand Management Coordinator
Taylor Lonsdale, Transportation Engineer
Nicholas Ross, Director of Transportation & Engineering

SUBJECT: Authorize the City Manager to Sign a Memorandum of Understanding with the Big Sky Sustainability Network Organization (Big Sky SNO) and Montana State University's Office of Sustainability for Transportation Demand Management Services

MEETING DATE: August 5, 2025

AGENDA ITEM TYPE: Agreement - Agency/Non-profit

RECOMMENDATION: Authorize the City Manager to sign a Memorandum of Understanding with the Big Sky Sustainability Network Organization (Big Sky SNO) and Montana State University's Office of Sustainability.

STRATEGIC PLAN: 1.3 Public Agencies Collaboration: Foster successful collaboration with other public agencies and build on these successes.

BACKGROUND: In 2024 the City of Bozeman partnered with the Western Transportation Institute, Big Sky SNO and Montana State University's Department of Sustainability to address transportation demand management projects and programs that served to advance the needs of the greater Bozeman community. That MOU expires this year. In an effort to continue one of the key programs of this partnership, the GoGallatin commuter platform (Ride Amigos), a new MOU is planned to provide for the continuation of this collaboration between three of the partners. The revised MOU would include a partnership between the City, Big Sky SNO, and MSU. WTI's role in the MOU is no longer necessary since their original role was training and handing off the commuter platform and that task has been completed. This MOU also establishes the funding responsibility for each partner to sustain the license for the platform as part of the partnership for yearly renewal.

UNRESOLVED ISSUES: No unresolved issues.

ALTERNATIVES: No alternatives.

FISCAL EFFECTS: The partnership with Big Sky SNO and MSU's Department of Sustainability will cover the annual renewal fee of the Ride Amigos platform, estimated to be \$24,000 in the first year with an annual increase of three to five percent every year thereafter. The total cost of the platform would be split between

three parties in this way: 40 percent by the city of Bozeman; 40 percent by Big Sky SNO; and 20 percent by MSU's Office of Sustainability. The Department of Transportation and Engineering has budgeted the city's share in the proposed FY26 Budget.

Attachments:

[MoU_BS SNOW_MSU_Draft 080525.pdf](#)

Report compiled on: July 14, 2025