

Memorandum

REPORT TO: Library Board of Trustees

FROM: Director of Bozeman Public Library

SUBJECT: Request for Re-consideration Update

MEETING DATE: February 19, 2025

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: Discussion of process and results from the appointed committee.

STRATEGIC PLAN: 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

BACKGROUND: Per our Collection Management Policy- The Library encourages interest in its collections and patrons have the opportunity to discuss selection decisions with staff through multiple channels, including paper comment forms and conversations with staff. Library card holders and residents of Gallatin County who request the reconsideration of library materials may be asked to put their request in writing by completing and signing the form appended to this policy, entitled "Request for Reconsideration of Library Material." Upon receipt of this formal written request, the Director will appoint a committee of professional Library staff to review the request, the material, and any related information. The committee will make a written recommendation to the Director, who will then make a decision regarding the reconsideration request. The Director will inform the Board of all formal requests for reconsideration of Library materials. The Director will communicate this decision, and the reasons for it, in writing, to the person who initiated the request for reconsideration and to the Board within 30 days.

UNRESOLVED ISSUES: None

ALTERNATIVES: N/A

FISCAL EFFECTS: N/A

Report compiled on: February 5, 2025