

Memorandum

REPORT TO: Gallatin Valley MPO - Transportation Technical Advisory Committee

FROM: Jeff Butts, MPO Manager

SUBJECT: Long Range Transportation Plan Procurement Process

MEETING DATE: January 8, 2025

AGENDA ITEM TYPE: Administration

RECOMMENDATION: Discuss participation in the Long Range Transportation Plan procurement process.

STRATEGIC PLAN: 1.3 Public Agencies Collaboration: Foster successful collaboration with other public agencies and build on these successes.

BACKGROUND: The GVMPO Long-Range Transportation Plan (LRTP) Request for Proposals (RFP) has been published and is now in procurement. Staff recommends TTAC involvement in the selection of a consultant team by forming a scoring committee consisting of TTAC members.

LRTP Procurement has outlined the following schedule:

- **Proposals Due:** January 31, 2025
- **Evaluation of Proposals:** February 3–7, 2025
- **Selection and Interviews (if necessary):** February 10, 2025

TTAC scoring committee members will receive detailed instructions and evaluation materials. Participants are asked to reserve **February 10, 2025**, from **1:00 - 4:00 p.m.**, or as advised, for the final selection meeting and potential interviews.

TTAC members are requested to provide feedback on the proposed committee, nominate participants, and/or suggest alternative approaches that align with the RFP timeline.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the committee.

FISCAL EFFECTS: None.

Report compiled on: December 30, 2024