

Memorandum

REPORT TO: City Commission

FROM: Shawn Kohtz, Director of Utilities

SUBJECT: Authorize the City Manager to Sign a Memorandum of Agreement (MOA) to Provide Assistance to Montana State University (MSU) for the MSU Public Water System

MEETING DATE: March 25, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign the Memorandum of Agreement (MOA) to provide assistance to Montana State University (MSU) for the MSU public water system.

STRATEGIC PLAN: 1.3 Public Agencies Collaboration: Foster successful collaboration with other public agencies and build on these successes.

BACKGROUND: MSU has a public water supply system that must comply with Department of Environmental Quality (DEQ) requirements. MSU requested the City's assistance with water quality sampling and for advice on managing their system. By signing this MOA, the City agrees to provide water quality sampling and prepare reports required by DEQ and EPA, as well as inventory and test backflow equipment at points of water supply from the City to MSU. MSU will be responsible for maintenance, repairs and capital improvements to their system and will compensate the City for services defined in the attached Memorandum of Agreement.

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: The fee for services will be \$50,000 per year for three years, which covers all services costs of the City for the defined scope.

Attachments:

[MOA MSU Water System Support](#)

[Attachment A - Sampling and Related Services](#)

Report compiled on: February 26, 2025