

Memorandum

REPORT TO: City Commission

FROM: Sarah Rosenberg, Associate Planner/Historic Preservation Officer
Erin George, Deputy Director of Community Development
Anna Bentley, Director of Community Development

SUBJECT: Authorize the City Manager to Sign a Professional Services Agreement with Community Planning Collaborative for the Historic Preservation Policy and Local Landmark Program.

MEETING DATE: October 17, 2023

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a Professional Services Agreement with Community Planning Collaborative for the Historic Preservation Policy and Local Landmark Program.

STRATEGIC PLAN: 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

BACKGROUND: The City of Bozeman is moving forward to update the historic preservation policy and create a local landmark program. Approved by the City Commission as part of its budget in FY24, this project will revamp existing preservation policies as outlined in the Unified Development Code, Section 38.340. The City of Bozeman's Historic Preservation Program began in the early 1980's when a comprehensive historic architecture survey of the "historic portion" of the city was conducted. This helped establish a historic preservation policy and created the Neighborhood Conservation Overlay District (NCOD). Since then, there have been evaluation reports of the NCOD done in 2015 and 2019 and some areas resurveyed to update the historic inventory forms. However, with updates to the Unified Development Code and other city plans and documents, there are some discrepancies within the NCOD and zoning districts that contradict how development occurs and the existing neighborhood fabric. This project will focus on rebranding the City's historic preservation program, the NCOD, and look to create a local landmark policy.

UNRESOLVED ISSUES: None

ALTERNATIVES: As determined by the City Commission

FISCAL EFFECTS: This project was funded in FY2024

Attachments:

[Landmark Program_PSA_DraftFinal_CPC signed.pdf](#)

Report compiled on: October 4, 2023