

# Memorandum

**REPORT TO:** City Commission

**FROM:** Kellen Gamradt, Engineer II

**SUBJECT:** Authorize the City Manager to Sign Amendment 6 to the Professional Services Agreement for the Field Survey Term Contract with Sanbell, to Facilitate Design of Upcoming Capital Improvements Projects

**MEETING DATE:** February 4, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Approve and authorize the City Manager to Sign Amendment 6 to the Professional Services Agreement for the Field Survey Term Contract with Sanbell to Facilitate Design of Upcoming Capital Improvements Projects

**STRATEGIC PLAN:** 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

**BACKGROUND:** Attached is a copy of the contract amendment with Sanderson Stewart. This amendment will add survey South Grand Avenue and South 3rd Avenue as described in the attached scope of work and payment schedule. These surveys will be used by the City's Engineering Department for the design of an upcoming sewer renovations project and will add work to our [existing survey contract](#). Staff has reviewed the amendment and found it to be commensurate with the work involved.

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:** As suggested by the Commission

**FISCAL EFFECTS:** If approved, this amendment will increase the fee on a fixed fee basis with a total cost of \$25,435.00 from \$194,266.00 to 219,701.00. Funding has been appropriated in the FY25 Budget as project WW07 for \$33,000 and paid for from the City's Wastewater Fund

Attachments:

[Professional Services Agreement Amendment 6 with Sanbell for Survey.pdf](#)

Report compiled on: January 17, 2025