

# Memorandum

**REPORT TO:** City Commission

**FROM:** Mike Maas, City Clerk

**SUBJECT:** Appointments to the Bozeman Area Bicycle Advisory Boards (BABAB)

**MEETING DATE:** December 22, 2020

**AGENDA ITEM TYPE:** Citizen Advisory Board/Commission

**RECOMMENDATION:** I move to appoint Clare Manzel to the role of MSU Student Representative with a term expiring December 31, 2021 and Jason Delmue to an at-large voting role with a term expiring December 31, 2022.

**STRATEGIC PLAN:** 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

**BACKGROUND:** Bozeman Area Bicycle Advisory Board (BABAB) was created by the City Commission in September 1990 through Resolution No. 2817. Its purpose is to recommend safe bicycle practices throughout Bozeman in regard to enhanced bicycle circulation and design, community-wide bicycle education and safety programs, and other matters relating to bicycling in the Bozeman area.

[Bozeman Municipal Code Sec. 2.05.2510 Membership.](#)

A. The bicycle advisory board shall consist of up to 11 voting members and one non-voting liaison to be appointed by the city commission. One member shall be a student of Montana State University. One member representing the county may be recommended by the county commission and appointed by the city commission. One additional non-voting liaison shall be a student of Bozeman High School. Members of this board shall serve two-year staggered terms. Each member may be reappointed without any limitation on the number of reappointments. Vacancies shall be filled in the same manner as original appointments for the balance of the term remaining.

B. With the exception of the non-voting high school liaison, only persons of legal age may be appointed to the board. High school representatives under age 18 must provide a signed consent from a legal guardian stating they may participate in board activities. A majority of the board shall be residents of the city. Nonresident members of the board shall have some interest in the city by virtue of working in the city, owning property in the city, or entering the city frequently for any lawful purpose. In addition, the members should be knowledgeable of bicycling and/or traffic safety in the Bozeman area.

The Bozeman Area Bicycle Advisory Board (BABAB) currently has one vacant position and five members whose terms expire on December 31, 2020. The City Clerk's Office has received one new application and one re-application.

**This board currently has a vacant position for a Montana State University student representative. The City Clerk's Office has received one application with their relevant qualifications indicated below.**

1. MSU Student Representative, expiring December 31, 2021 | **Qualifies: C. Manzel**

**Applicant:**

Clare Manzel

**This board currently has five members whose terms expire December 31, 2020. The City Clerk's Office has received one application, with their relevant qualifications indicated below.**

1. At-large Voting, expiring December 31, 2022 | **Qualifies: J. Delmue**

**Reapplicant:**

Jason Delmue

Deputy Mayor Terry Cunningham is the City Commission liaison for this board.

**BABAB appointments are Commission appointments.**

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:** As suggest by the City Commission.

**FISCAL EFFECTS:** None.

Attachments:

[09-04-20 CAB Application - C. Manzel, New Applicant.pdf](#)

[12-08-20 CAB Application - J. Delmue, Reapplication.pdf](#)

Report compiled on: December 11, 2020