

Memorandum

REPORT TO: City Commission

FROM: Brit Fontenot, Economic Development Director

SUBJECT: Authorize the City Manager to Sign an Amendment 1 to Task Order 6 Rouse and Wallace Quiet Zone Railroad Crossing Final Design and Final Right-of-way Acquisition Services

MEETING DATE: April 28, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Approve Amendment 1 to Task Order 6 - Rouse and Wallace Quiet Zone Railroad Crossing - Final Design and Final Right of Way Acquisition Services

STRATEGIC PLAN: 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

BACKGROUND: This work is a continuation of previous design work. It will specifically address the most recent comments from the Montana Department of Transportation (MDT) and the City of Bozeman, including the addition of lighting design, resubmission to Burlington Northern Santa Fe Railroad (BNSF), review of the construction and maintenance agreement, and final coordination with all three agencies. The work will be completed as part of the economic development term contract for architectural and engineering services, a detailed list of assumptions and scope of services for the project, or as outlined below.

Phase 1 - Project Management and Coordination

This phase of the project includes additional project management, coordination with the client, meetings, and monthly billing/invoicing for the continuation of the project.

Phase 2 - Coordination with BNSF and MDT

The original task order included coordination with BNSF for the transition of the railroad ownership from Montana Rail Link (MRL) to BNSF. Change in ownership resulted in significant additional coordination and review by BNSF. The original scope of work included coordination with BNSF to get their review comments, but additional coordination is required for a final review after addressing MDT and City comments, as well as ongoing coordination throughout the remainder of the redesign and right-of-way process. This phase of the project will also include a final resubmission to MDT after all comments are addressed. It will also include a thorough review and a draft Construction and Maintenance agreement between BNSF and the City of Bozeman.

Phase 3 - Construction Documents

This phase of the project includes design revisions to address all remaining comments from the City of Bozeman, MDT, and BNSF. The primary addition to the design includes lighting design. See attached scope for details. You can find the original task order at this link: [Task Order 6 – Rouse and Wallace Quiet Zone Railroad Crossings](#)

UNRESOLVED ISSUES: None.

ALTERNATIVES: None.

FISCAL EFFECTS: Amendment 1 to Task Order 6 - Rouse and Wallace Quiet Zone Railroad Crossing - Final Design and Final Right of Way Acquisition Services will add \$26,000 to the original agreement fee of \$32,000, revising the total cost of the service agreement, with amendments, to \$58,000. The Northeast Urban Renewal District has funds to cover the additional \$26,000 in fees described in Amendment 1.

Attachments:

[Amendment 1 To Services Agreement_Sanbell_041526.pdf](#)

Report compiled on: April 15, 2026