

Memorandum

REPORT TO: City Commission

FROM: Brit Fontenot, Economic Development Director

SUBJECT: Authorize the City Manager to sign an Emergency and Transitional Housing Grant Agreement in the amount of \$291,000 with Human Resources Development Council(HRDC).

MEETING DATE: November 18, 2025

AGENDA ITEM TYPE: Grant

RECOMMENDATION: Authorize the City Manager to sign the Emergency and Transitional Housing Grant Agreement in the amount of \$291,000 with Human Resources Development Council(HRDC).

STRATEGIC PLAN: 4.5 Housing and Transportation Choices: Vigorously encourage, through a wide variety of actions, the development of sustainable and lasting housing options for underserved individuals and families and improve mobility options that accommodate all travel modes.

BACKGROUND: The City of Bozeman will enter into a grant agreement with the Human Resource Development Council (HRDC), in collaboration with Family Promise, to provide emergency and transitional housing services for unhoused residents within the City. The agreement allocates \$291,000 from the City's Community Housing Fund (CHF) for single and couple households. This initiative funded through a commitment of \$550,000 in City resources dedicated to emergency and transitional housing services.

This funding supports a collaborative initiative designed to bridge the gap between emergency shelter and permanent housing. It enables flexible rental assistance, case management, and stabilization services for an estimated 42 households currently experiencing homelessness or residing in local shelters. Eligible households will receive up to \$7,000 per household for direct housing costs and one-time expenses necessary to secure and maintain stable housing.

Key program goals include:

- Housing stability for 75% of participants during the program year.
- Continued housing stability for 70% of participants one year after program completion.
- Accountability measures, including quarterly progress reporting and

payment verification to ensure funds directly support residents in need.

The term of this agreement extends through June 30, 2027, with HRDC responsible for performance reporting, compliance with local and state regulations, and coordination of housing placements through the Coordinated Entry System.

Supporting HRDC and its partner organizations advances Bozeman's commitment to addressing homelessness through coordinated and data-driven solutions. By funding transitional housing and stabilization services, the City:

- Provides a compassionate, structured alternative to encampments and temporary shelters.
- Strengthens pathways to self-sufficiency for individuals and families who might otherwise cycle between homelessness and shelter dependency.
- Promotes community well-being and public safety by ensuring vulnerable residents have access to safe, stable housing and supportive services.

This investment not only fulfills a critical public purpose but also reflects Bozeman's values of inclusion, dignity, and proactive community care. Supporting HRDC and its partners ensures that public funds directly contribute to measurable, lasting improvements in housing security for Bozeman residents.

For additional details, please see the attached grant agreement and reporting spreadsheet.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As directed by the City Commission.

FISCAL EFFECTS: This HRDC grant for emergency and transitional housing is for \$291,000. The total grant amount between the two organizations, HRDC and Family Promise (\$259,000), is \$550,000. The Community Housing Fund (CHF) provides funding for this grant. The CHF fund will maintain a balance of approximately \$492,000 once the funds are distributed to both grantees.

Attachments:

[251107 CITY OF BOZEMAN GRANT AGREEMENT_HRDC Transitional Housing \(Final\).pdf](#)
[Transitional Housing Reportng - CoB-HRDC-FamPromise \(Final\).pdf](#)

Report compiled on: November 7, 2025