

Memorandum

REPORT TO: City Commission

FROM: Sam Bearzi, Fleet Manager
Alex Nordquest, Forestry Division Manager
Mitchell Overton, Parks and Recreation Director

SUBJECT: Authorize the City Manager to Sign a Purchase Agreement with Custom Truck and Equipment LLC for One Truck Mounted Forestry Aerial Device

MEETING DATE: March 24, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign a Purchase Agreement with Custom Truck and Equipment LLC for One Truck Mounted Forestry Aerial Device

STRATEGIC PLAN: 7.5. Funding and Delivery of City Services: Use equitable and sustainable sources of funding for appropriate City services, and deliver them in a lean and efficient manner.

BACKGROUND: This purchase will replace asset 3069, a 2001 truck and forestry aerial device. The new truck and forestry aerial device will provide a larger reach capacity than the current vehicle as well as more modern and efficient engine and hydraulic components. Aerial lifting devices have to be certified for their operation annually, maintenance and service become cost prohibitive on devices over 20 years old. The new truck and forestry aerial device will have updated safety features, improved ergonomics for access, and more efficient operator rescue functionality.

This purchase utilizes a cooperative purchasing contract with Sourcewell, a local unit of government of the State of Minnesota. Pursuant to the [Admin. Ord. 2023-03](#), goods may be purchased from another government entity without bids or advertisements when there are sufficient funds in the budget and doing so would result in a substantial savings to the City. On February 2nd, 2026 the Finance Director approved the procurement through the use of Sourcewell's cooperative purchasing agreement pending Commission approval.

UNRESOLVED ISSUES: None at this time

ALTERNATIVES: As suggested by the City Commission

FISCAL EFFECTS: Total expenditures are expected to be \$192,651.00. This expenditure is included in the FY26 capital budget in the Forestry Fund

Attachments:

[Purchase Agreement - FOR13](#)

[Exhibit A](#)

Report compiled on: March 4, 2026