

Memorandum

REPORT TO: City Commission

FROM: Kellen Gamradt, Engineer II
Nicholas Ross, Director

SUBJECT: Authorize the City Manager to Sign an Amendment 8 to the Professional Services Agreement for the Field Survey Term Contract with Sanbell, to Facilitate a Street Improvements Project on West Beall Street

MEETING DATE: September 9, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Approve and authorize the City Manager to Sign Amendment 8 to the Professional Services Agreement for the Field Survey Term Contract with Sanbell to Facilitate a street improvements project on West Beall Street

STRATEGIC PLAN: 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

BACKGROUND: Attached is a copy of the contract amendment with Sanbell. This amendment will add survey on West Beall Street between 8th and 11th Avenue as described in the attached scope of work. This survey will be used by the City's Streets Department to make improvements to the drivable surface on West Beall Street. Staff has reviewed the amendment and found it to be commensurate with the work involved.

UNRESOLVED ISSUES: None

ALTERNATIVES: Disapprove

FISCAL EFFECTS: If approved, this amendment will increase the fee on a fixed fee basis with a cost of \$3,300 bringing the total contract amount from \$252,961.00 to \$256,261.00. Funding has been appropriated in the FY26 Budget as project STR71 and paid for from the City's Street Maintenance Fund.

Attachments:

[Amendment 8 Scope and Fee.pdf](#)
[Professional Services Agreement - Sanderson Stewart - Capital Improvements Project Field Study.pdf](#)
[PSA Amendment No 8.docx](#)

Report compiled on: August 19, 2025