

Memorandum

REPORT TO: City Commission

FROM: Zac Collins, Asset Systems Program Manager
Jon Henderson, Assistant City Manager

SUBJECT: Authorize the City Manager to Sign a Professional Services Agreement with Samsara to Expand Automatic Vehicle Location (AVL) Services Across City Fleet

MEETING DATE: June 10, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign a Professional Services Agreement with Samsara to expand Automatic Vehicle Location (AVL) services across City fleet.

STRATEGIC PLAN: 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

BACKGROUND: Since 2014, the City of Bozeman has been utilizing an Automatic Vehicle Location (AVL) solution to enhance the accuracy of tracking and reporting vehicle metrics across our Streets, Cemetery, Parks, Neighborhood Services/Parking, and Water Operations divisions. Currently, over 80 City vehicles are equipped with AVL units.

In the Streets Department, this technology is also used to monitor the ignition, broom, blade, and sanding functions of vehicles, alongside location and driving data. With the proposed agreement, we anticipate adding 30-40 AVL units to support the data requirements of the departments.

With this agreement, we are transitioning service providers to Samsara AVL since they offer a tighter integration with our existing ESRI Software, and is more capable of displaying the needed information to the end users through their data portal. This will remove the need for custom reporting and additional analysis to inform operational awareness. This integration will facilitate real-time vehicle location tracking and enable seamless connectivity with our Cityworks and mapping applications, providing comprehensive visibility into vehicle locations and completed work activities.

UNRESOLVED ISSUES: None

ALTERNATIVES: As directed by the City Commission.

FISCAL EFFECTS: An initial payment of \$8,383.30 for hardware associated with the AVL units will be paid using funds from the approved FY25 Streets Division operating budget. License fees will be assessed for each Division on an annual basis beginning in FY26, pending formal budget approval.

Attachments:

[Professional Services & Software as a Service Agreement - Samsara.pdf](#)

[Exhibit A Bozeman Scope of Services.pdf](#)

[Exhibit B Cloud Services Questionnaire Samsara.pdf](#)

[Exhibit C Licensing.pdf](#)

Report compiled on: May 20, 2025