

Memorandum

REPORT TO: Gallatin Valley MPO - Transportation Technical Advisory Committee

FROM: Jeff Butts, MPO Manager

SUBJECT: Identify Potential Community Advisory Panel (CAP) Members for Long Range Transportation Plan (LRTP)

MEETING DATE: July 9, 2025

AGENDA ITEM TYPE: Plan/Report/Study

RECOMMENDATION: Participate in identifying potential CAP members for the LRTP.

STRATEGIC PLAN: 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

BACKGROUND: This item is intended to identify potential members for the Community Advisory Panel (CAP) that will support the development of the Long Range Transportation Plan (LRTP). The LRTP is currently underway, with the consultant team gathering background data collection. Community engagement efforts are expected to begin in the coming months. As outlined in the LRTP Scope of Work (SOW), the CAP is included to provide input at key milestones and enhance community involvement. The panel is anticipated to meet approximately three to four times. The goal is to bring together a diverse and representative group, reflecting range of community interests and geographies. Potential members could include residents, as well as individuals on boards and committees. Staff will lead a discussion to identify potential CAP membership. Committee members are encouraged to come prepared with suggestions of individuals or groups.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the committee.

FISCAL EFFECTS: None.

Report compiled on: July 2, 2025