

Memorandum

REPORT TO: City Commission

FROM: Jeff Butts, MPO Manager

SUBJECT: Authorize the City Manager to sign Amendment 1 to the Federal Fiscal Year (FFY) 2026 Section 5303 Planning Contract with the Montana Department of Transportation (MDT) for the pass-through of Federal Transit Administration (FTA) Section 5303 Funds to the Urban Transportation District (UTD)

MEETING DATE: January 6, 2026

AGENDA ITEM TYPE: Agreement - Agency/Non-profit

RECOMMENDATION: Authorize the City Manager to sign Amendment 1 to the Federal Fiscal Year (FFY) 2026 Section 5303 Planning Contract with the Montana Department of Transportation (MDT) for the pass-through of Federal Transit Administration (FTA) Section 5303 Funds to the Urban Transportation District (UTD).

STRATEGIC PLAN: 1.3 Public Agencies Collaboration: Foster successful collaboration with other public agencies and build on these successes.

BACKGROUND: This action updates the existing Metropolitan Transportation Planning Funding Agreement between the City of Bozeman and the Gallatin Valley Urban Transportation District (UTD) to align with the State of Montana's modified Disadvantaged Business Enterprise (DBE) goal for Federal Transit Administration (FTA) Section 5303 metropolitan planning funds. The amendment reflects the State's current DBE goal of DBE-neutral (0.0%) for the applicable federal fiscal year. No contract scope, funding amounts, or program activities are changed by this update. The revised agreement will continue to govern the City's role as the MPO pass-through entity for Section 5303 funds and UTD's responsibilities as a subrecipient, while ensuring compliance with current State and FTA DBE requirements.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the Commission.

FISCAL EFFECTS: None.

Attachments:

[Amendment 1 to Section 5303 Planning Contract with Montana Department of Transportation.pdf](#)

Report compiled on: December 16, 2025