

Memorandum

REPORT TO: Study Commission

FROM: Caeleb Heinen, Recording Secretary
Mike Maas, Ex Officio
Carson Taylor, Chair

SUBJECT: Select a Firm for Ballot Education Services

MEETING DATE: April 15, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Consider the Motion: I move to authorize Ex Officio Maas to begin contract negotiations of a professional services agreement for Bozeman City Study Commission Ballot Education.

STRATEGIC PLAN: 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

BACKGROUND: The Bozeman City Study Commission advertised an RFP for Ballot Education Services on March 12 and March 28, 2026, for a submittal date of April 3, 2026. Two proposals were received (see attached).

In an effort to foster an objective evaluation, Chair Carson Taylor and Ex Officio Maas are presenting them without their consensus recommendation. During the discussion they will present their consensus recommendation after both proposals are introduced and the Study Commissioners have crafted their initial opinions. There will be no scheduled interviews in the current process.

UNRESOLVED ISSUES: None identified

ALTERNATIVES: As per the Study Commission

FISCAL EFFECTS: TBD

Attachments:

[KW Response - City of Bozeman Ballot Education - final.pdf](#)
[Danegeld_BozemanCityCharterProposal_03April2026.pdf](#)

Report compiled on: April 6, 2026