

Memorandum

REPORT TO: City Commission

FROM: Griffin Nielsen, Project Engineer
Shawn Kohtz, Utilities Director

SUBJECT: Authorize the City Manager to Sign an Amendment 3 to the Professional Services Agreement with Advanced Engineering and Environmental Services, LLC for Phase I Rehabilitation Improvements to the City's Sourdough Water Storage Tank

MEETING DATE: October 7, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign Amendment 3 to the Professional Services Agreement with Advanced Engineering and Environmental Services, LLC for Phase I Rehabilitation Improvements to the City's Sourdough Water Storage Tank.

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: The City is in the process of completing the Phase I Rehabilitation Improvements for the existing Sourdough water tank located at the intersection of Sourdough Road and Goldenstein Lane. Sourdough tank provides 4 million gallons of treated water storage and was originally constructed in 1955. The project includes replacement of the existing internal access ladder, overflow piping, drain line valve, and a detailed condition assessment of the tank interior.

The City procured the firm of Advanced Engineering and Environmental Services (AE2S) to provide engineering services for the project. The scope of service of the professional services agreement (PSA) with AE2S was limited to design and bidding. Design and bidding have been completed, and the construction contract has been awarded to MJD Contracting, LLC. In advance of construction, Amendment No. 3 expands the current PSA scope of service with AE2S to provide construction engineering services and condition assessment services to inform the second phase of the tank rehabilitation. The detailed breakdown of the services is included in the attached amendment.

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the Commission

FISCAL EFFECTS:

Amendment No. 3 adds a cost of \$78,410.12 to complete the additional scope. With current and pending obligated fees for the project (\$501,650) included the total project cost will be \$580,060.12. Funding for the project is provided from the water fund as project W84 in the Capital Improvement Plan at the amount of \$800,000 budgeted within FY26. As such, sufficient funding is available for Amendment No. 3.

Attachments:

[PSA Amendment 3_Sourdough Tank Ph 1 Rehab_AE2S.pdf](#)

Report compiled on: September 25, 2025