

Memorandum

REPORT TO: City Commission

FROM: Addi Jadin, Park Planning and Development Manager
Mitch Overton, Director of Parks and Recreation

SUBJECT: Authorize City Manager to Sign Professional Services Agreement and Notice to Proceed with K2 for Westlake Park Landscaping

MEETING DATE: May 20, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize City Manager to Sign Professional Services Agreement and Notice to Proceed with K2 for Westlake Park Landscaping

STRATEGIC PLAN: 3.4 Active Recreation: Facilitate and promote recreational opportunities and active health programs and facilities.

BACKGROUND: This contract enables K2 Ventures, Inc. to perform the final landscaping elements at Westlake Park needed to open the new dirt jump bike facility. After two rounds of unsuccessful bidding in 2024, Sanderson Stewart and City staff communicated with qualified contractors to complete the remaining elements of Site plan application 21335. Sime has now completed the civil aspects and K2 will complete the remaining landscaping around the perimeter of the two bike facilities at the park.

UNRESOLVED ISSUES: NA

ALTERNATIVES: Per Commission

FISCAL EFFECTS: Funding is allocated for completion of the Westlake Park dirt jump facility in the FY25-26 biennium budget in the Park Land Trust Fund account.

Attachments:

[Westlake PSA w/ Exhibit A - K2 Ventures.pdf](#)

Report compiled on: May 1, 2025