

# Memorandum

**REPORT TO:** City Commission

**FROM:** Katie Canter, Parks and Recreation Contracts and Sports Parks Coordinator  
Mitch Overton, Parks and Recreation Department Director

**SUBJECT:** Authorize the City Manager to Sign a Fourth Amendment to the Professional Services Agreement with Advantage Spraying Services, Inc. for Landscape Maintenance Services in the Parks and Trails District

**MEETING DATE:** March 25, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to Sign a Fourth Amendment to the Professional Services Agreement with Advantage Spraying Services, Inc. for Landscape Maintenance Services in the Parks and Trails District.

**STRATEGIC PLAN:** 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

**BACKGROUND:** On June 1, 2020, the Bozeman City Commission approved Resolution 5180 creating the Bozeman Parks and Trails Special District (District). To accomplish the District objectives the City has developed a multi-year District implementation plan designed to achieve steady calculated increases in level of service standards and sustainable maintenance practices in all City Parks. Beginning July 1, 2020 City's Parks and Recreation Department assumed full responsibility for all of the District's designated park properties including the addition of 235 acres of park land located within subdivision parks previously maintained by home owners/community associations. In February 2021, the Parks and Recreation Department conducted a request for proposals process to acquire professional services required to maintain parks grounds and landscape areas in the District. After careful evaluation and review, Advantage Spraying Services, Inc. was determined to be the most qualified vendor for Parks and Trails District Landscape Maintenance Services Zone 1 Parks. On April 6, 2021, the City entered into the Agreement with Advantage Spraying Services, Inc. The Agreement is effective for one year after the date of execution with the option to extend the agreement an additional year upon mutual agreement. Advantage Spraying Services, Inc. has demonstrated the ability to provide comprehensive landscape maintenance services for the City's Parks and Trails District and will continue complete services as defined and described in Attachment B: PSA Advantage Spraying Services, Inc. The Attachment A PSA Amendment 4 Advantage Spraying Services, Inc. will extend the Agreement for an additional one (1) year period and shall terminate on April

6, 2026. In no case, however, may this agreement run longer than five (5) years from the original effective date.

**UNRESOLVED ISSUES:** None.

**ALTERNATIVES:** As recommended by City Commission.

**FISCAL EFFECTS:** Funding is currently allocated for this maintenance within the FY25 and FY26 budget in the Parks and Trails District Maintenance Fund account.

Attachments:

[Attachment A PSA Amendment 4 Advantage Spraying Services, Inc..pdf](#)

[Attachment B PSA Advantage Spraying Services, Inc..pdf](#)

Report compiled on: March 6, 2025