

# Memorandum

**REPORT TO:** City Commission

**FROM:** Alex Newby, Deputy City Clerk  
Mike Maas, City Clerk

**SUBJECT:** Authorize the Absence of Commissioner Emma Bode

**MEETING DATE:** August 26, 2025

**AGENDA ITEM TYPE:** Administration

**RECOMMENDATION:** **Consider the Motion:** *I move to authorize the absence of Commissioner Emma Bode.*

**STRATEGIC PLAN:** 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

**BACKGROUND:** Commissioner Emma Bode notified Mayor Cunningham of the intended absence.

**UNRESOLVED ISSUES:** None.

**ALTERNATIVES:** None.

**FISCAL EFFECTS:** None.

Report compiled on: August 15, 2025