

Memorandum

REPORT TO: City Commission

FROM: Jon Henderson, Assistant City Manager

SUBJECT: Authorize the City Manager to Sign a Memorandum of Understanding with the Bozeman Public Library Friends and Foundation for the Children's Room Renovation Project

MEETING DATE: March 24, 2026

AGENDA ITEM TYPE: Agreement - Agency/Non-profit

RECOMMENDATION: Authorize the City Manager to Sign a Memorandum of Understanding with the Bozeman Public Library Friends and Foundation for the Children's Room Renovation Project.

STRATEGIC PLAN: 5.3 Partnerships for Education and Learning: Strengthen and support partnerships for arts and culture with a wide variety of individuals, organizations, and institutions to enhance and improve education and learning in Bozeman.

BACKGROUND: The City of Bozeman is partnering with the Bozeman Public Library Friends and Foundation and the Bozeman Public Library Board of Trustees for renovation of the Children's Room. This MOU establishes the roles and responsibilities for all parties. This agreement has been reviewed by the Legal Department and found to be acceptable in meeting the City's specifications and standards.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As directed by the City Commission.

FISCAL EFFECTS: The Bozeman Public Library Friends and Foundation has generously offered to fund the project up to \$1,000,000, in addition to funds from the Gallatin County annual capital contribution and the Library Depreciation Fund for a project total of \$1,212,000. \$282,880 is currently allocated to support both Phase 1 (concept design) and Phase 2 (final design), with a subsequent Letter of Agreement necessary to formalize the transfer of funds to support the remaining balance for Phase 3 (construction).

Attachments:
[Library Children's Room Agreement.pdf](#)

Report compiled on: March 11, 2026

