

Memorandum

REPORT TO: City Commission

FROM: Karl Johnson, Engineer II
Shawn Kohtz, Utility Director
Nick Ross, Transportation and Engineering Director

SUBJECT: Authorize the City Manager to Sign a Task Order 13 with Sanbell for Engineering Services on the North Broadway Street and Utility Rehab Renovations Project.

MEETING DATE: August 25, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign a Task Order 13 with Sanbell for Engineering Services on the North Broadway Street and Utility Rehab Renovations Project.

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: North Broadway Avenue has aging and poor condition water mains and street surface. The goals of the project are to replace the water main from Mendenhall Avenue to Front Street, minor sewer main spot repairs, and replace the street surface from Mendenhall Avenue to Avocado Street. The water main improvements will include new main, appurtenances, and connections to crossing water mains. Street surface improvements include curb to curb asphalt replacement, pedestrian ramp replacements, and traffic calming. Sewer main improvements include targeted spot repairs only; the remainder of the existing sewer main is largely in good condition. This Task Order will provide engineering services to complete design of the project and limited construction management support. The original Professional Services Agreement can be seen [here](#).

UNRESOLVED ISSUES: None.

ALTERNATIVES: As recommended by the City Commission.

FISCAL EFFECTS: Professional services for the Task Order are billed on a cost-plus fixed fee basis with a not-to exceed amount of \$104,686. Funding is split between the Water Pipe Replacement Program (W04) fund and Streets Improvement Asphalt Rehabilitation (STR71) in the amount of \$78,515 and \$26,171 respectively. Sufficient budget exists to authorize the professional services agreement.

Attachments:

[Task Order 13 With Sanbell for Design of the North Broadway Street and Utility Renovation Project.pdf](#)

Report compiled on: August 10, 2026