

Memorandum

REPORT TO: City Commission

FROM: Kellen Gamradt, Engineer II
Shawn Kohtz, Director of Utilities

SUBJECT: Authorize the City Manager to Sign Amendment 4 to the Professional Services Agreement with DOWL, LLC for Construction Administration for the MSU Sewer Interceptor Project

MEETING DATE: July 14, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign Amendment 4 to the Professional Services Agreement with DOWL, LLC for Construction Administration for the MSU Sewer Interceptor Project

STRATEGIC PLAN: 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

BACKGROUND: Attached is a copy of the Fourth Amendment to the [Professional Services Agreement](#) with Dowl, LLC for construction administration of the MSU Sewer Interceptor Project. The document is in the City's standard format.

The MSU Sewer Interceptor is a section of trunk sewer main that extends from the intersection of Kagy Boulevard and South 3rd Avenue to the north and west through the City and ending at the intersection of West Babcock Street and South 9th Avenue. This section of trunk sewer main was identified in the City's 2024 Wastewater Facility Plan Update as the City's highest priority sewer renovations project.

The MSU Sewer Interceptor Project has been designed, bid and awarded to Williams Civil Construction through the City's existing Professional Services Agreement with DOWL. The proposed amendment includes construction administration, inspection and project management throughout construction of phase 1 of this project. Phase 1 includes the section of trunk sewer main from Kagy and South 3rd Avenue to South Willson Avenue and Mason Street and the section of trunk sewer main from College and 4th Avenue to Babcock and 9th Avenue. The scope of work also includes the sections of collection sewer main within the limits of the Kagy Boulevard Reconstruction Project. These mains need to be replaced but were not covered under the scope of the Kagy Project.

Construction of the MSU Sewer Interceptor Project, Phase 1 is anticipated to

begin in late July, 2026 and conclude in the fall of 2027.

UNRESOLVED ISSUES: None

ALTERNATIVES: As Suggested by the Commission

FISCAL EFFECTS: The proposed amendment is on a time and materials basis with a cost not to exceed amount of \$430,215.17. The original agreement and previous amendments totaled \$489,093.36. With this amendment, the total cost of professional services will be \$919,308.53. Funding for the design of this project has been appropriated in the FY26 Budget as Project WW138 for a total amount of \$836,800 and paid for from the Wastewater Fund and the Wastewater Impact Fee Fund. The portion of construction administration for collection sewer pipe replacement in Kagy Boulevard will be paid from the Project Sewer Fund capital project WW08.

Attachments:

[MSU_Sewer_Professional Services Agreement - Amendment 4.pdf](#)

Report compiled on: June 18, 2026