

# Memorandum

**REPORT TO:** City Commission

**FROM:** Kellen Gamradt, Engineer II  
Shawn Kohtz, Director of Utilities

**SUBJECT:** Authorize the City Manager to Sign a Notice of Award and Contract Documents, Once Received, to Montana Excavation and Utilities LLC for Construction of the 2026 Grease Interceptor Project

**MEETING DATE:** May 12, 2026

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to sign a Notice of Award and Contract Documents, Once Received, to Montana Excavation and Utilities LLC for Construction of the 2026 Grease Interceptor Project

**STRATEGIC PLAN:** 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

**BACKGROUND:** Attached is a copy of the Notice of Award for the above-referenced project. The project generally includes installation of a grease interceptor and City Utility connections for a proposed RV and Food Truck Dump Site to be located at the Gallatin County Fairgrounds. The contract is to be completed within 60 calendar days of the issuance of the notice to proceed.

Bids for the above-referenced project were opened on April 22nd with 3 bids being submitted. The low bid was submitted by Montana Excavation and Utilities LLC in the amount of \$189,562.50 for the base bid plus miscellaneous work. The Bid Tabulation for the project is attached.

This project is a partnership between Gallatin County and the City to provide a location where food trucks and recreational vehicles can safely dump their waste. The award of this project is contingent on approval by the Gallatin County Commission.

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:** As suggested by the Commission

**FISCAL EFFECTS:** Funding has been appropriated in the FY26 Budget as project WW148 for \$86,000. This project will be paid for from the Wastewater fund and from Contributions from Gallatin County.

Attachments:

[13-NoticeOfAward-Grease Interceptor.pdf](#)

[Bid Tab - Grease Interceptor.pdf](#)

Report compiled on: April 24, 2026