

# Memorandum

**REPORT TO:** City Commission

**FROM:** Kellen Gamradt, Engineer II  
Nicholas Ross, Director of Transportation and Engineering

**SUBJECT:** Authorize the City Manager to Sign a Professional Services Agreement with Weston Solutions for Environmental Services on the 2025 Transportation Alternatives Bike/Ped Project and Pathway Preservation Project

**MEETING DATE:** January 28, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Approve and Authorize the City Manager to Sign a Professional Services Agreement with Weston Solutions for Environmental Services on the 2025 Transportation Alternatives Bike/Ped Project and Pathway Preservation Project

**STRATEGIC PLAN:** 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

**BACKGROUND:** In 2024 the City of Bozeman was awarded two Transportation Alternatives Grants. The first included shared use pathway preservation on sections of asphalt pathway on West Oak Street, North 19th Avenue, and Huffine Lane and the second included construction of new shared use pathways on sections of North 19th Avenue, Flanders Mill Road, and East Valley Center Road. The City's Engineering Department is performing a majority of the engineering design work internally; however, the grants require an extensive environmental engineering analysis which will be handled through a consultant.

The City advertised a request for proposals for environmental engineering services beginning on September 28, 2024. Five proposals were received from qualified engineering firms and Weston Solutions was selected as the most qualified firm to perform the work. The City evaluated Weston's scope and fee proposal and found it to be commensurate with the work involved. The attached professional services agreement will allow the City to complete the environmental work necessary to complete these two important projects and improve the City's pedestrian and bicycle infrastructure.

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:** As Suggested by the Commission

**FISCAL EFFECTS:**

The total cost of the professional services is \$49,391.89. Funding has been appropriated in the FY25 and FY26 Budget under project STR20, STR155, and A&C007 and paid for from a combination of funding from two Transportation Alternatives Grants (86.58%) and the remainder from the Street Maintenance Fund and Arterial and Collector Fund (13.42%).

## Attachments:

[Professional Services Agreement with Weston Solutions for Transportation Alternatives.pdf](#)

[Weston Solutions Scope and Fee for Transportation Alternatives.pdf](#)

Report compiled on: January 3, 2025