

Memorandum

REPORT TO: City Commission

FROM: Jesse DiTommaso, Economic Development Coordinator
David Fine, Economic Development Program Manager
Brit Fontenot, Economic Development Director

SUBJECT: Authorize the City Manager to Sign a Task Order 12 with Sanbell Rocky Mountain for Bidding Services, Construction Management, and Inspection of Four Urban Renewal Lighting Projects

MEETING DATE: December 16, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign a task order 12 with Sanbell Rocky Mountain for bidding services, construction management, and inspection of four urban renewal lighting projects.

STRATEGIC PLAN: 2.2 Infrastructure Investments: Strategically invest in infrastructure as a mechanism to encourage economic development.

BACKGROUND: The Midtown Bozeman Action Plan calls for strategic investment in public infrastructure to further the goals of the District. One of the major goals of the Midtown District is to improve and encourage multimodal transportation.

In FY25 & FY26, Sanbell designed a pedestrian crossing at North 7th Avenue and Aspen Street and pedestrian scale lighting on North 5th Avenue. Sanbell worked with the Downtown Urban Renewal District and Midtown Urban Renewal District on lighting packages that connect the two Districts. Task Order 12 combines four lighting projects (see below) for construction administration, bidding services, and inspection as outlined in the attached scope of work.

- North 7th Avenue Ped Crossing (Task Order URD #008)
- 5th Avenue Pedestrian Lighting (Task Order MID 23-001)
- Main Street Lighting Package 2 (Task Order URD #003)
- Main Street Lighting Package 3 (Task Order URD #003)

Staff believes combining the bidding of all four projects will streamline the work, reduce overall cost, and encourage more responses to the bid package.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As recommended by the Commission.

FISCAL EFFECTS: \$60,000, which is available in the Midtown Urban Renewal Budget.

Attachments:

[Task Order 012_Construction Administration
Bidding_112625.pdf](#)

Report compiled on: December 4, 2025