

Memorandum

REPORT TO: City Commission

FROM: Jon Henderson, Strategic Services Director

SUBJECT: Authorize City Manager to Sign an Agreement Between the Bozeman Public Library, the Bozeman Public Library Foundation, and the City of Bozeman for Final Design and Construction Phases of the Bozeman Public Library Expansion

MEETING DATE: August 17, 2021

AGENDA ITEM TYPE: Agreement - Agency/Non-profit

RECOMMENDATION: Authorize City Manager to Sign an Agreement between the Bozeman Public Library, the Bozeman Public Library Foundation, and the City of Bozeman for Final Design and Construction Phases of the Bozeman Public Library Expansion

STRATEGIC PLAN: 5.1 Civic and Cultural Infrastructure: Expand Bozeman's civic and cultural "infrastructure" as the city grows.

BACKGROUND:

The Bozeman Public Library, in partnership with the Library Foundation, and the City of Bozeman, is pursuing a possible renovation and expansion of the current facility to meet growing program needs, in addition to expanded meeting room space.

This project will be completed in three phases:

- Phase 1 – Community Engagement & Conceptual Design (completed June 30, 2021)
- Phase 2 – Final Design
- Phase 3 – Construction

An agreement between the Library Foundation, the Library Board of Trustees, and the City of Bozeman will clarify the relationship between funding commitments on behalf of the Library Foundation and project management and legal services provided by the City. The Library Foundation is targeting a \$4.5 million dollar project to include all phases.

The Library Foundation will provide funding for all phases, while City staff will provide project management support and long term facility maintenance. Phase 1 was completed on June 30, 2021 following extensive community and staff input. Phase 2 is anticipated to be completed by the

end of 2021, with Phase 3 finalized by the end of 2022.

The scope of the project will be determined based on multiple factors including fundraising success and obtainable priority needs as identified in the conceptual design process.

This project will focus on the existing facility, while parallel efforts are made to explore a partnership with Gallatin High in addition to a separate satellite branch to better serve the west side of town.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As directed by the City Commission.

FISCAL EFFECTS: The Library Foundation has sufficient funds to initiate and complete Phase 2. The Foundation will use its best efforts to ensure that as the project moves forward it will be prepared to fund the project.

Attachments:

[Bozeman Public Library Expansion - MOU for Phase 2 and 3.pdf](#)

Report compiled on: August 6, 2021