

# Memorandum

**REPORT TO:** City Commission

**FROM:** Taylor Lonsdale, Transportation Engineer  
Nicholas Ross, Director of Transportation and Engineering

**SUBJECT:** Authorize the City Manager to Sign Amendment 3 to Task Order 2023TETC-003 with Sanbell to Provide Bidding Assistance and Construction Administration Services for the South Willson Avenue and Garfield Street Rectangular Rapid Flashing Beacon

**MEETING DATE:** February 4, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to Sign Amendment 3 to Task Order 2023TETC-003 with Sanbell to Provide Bidding Assistance and Construction Administration Services for the South Willson Avenue and Garfield Street Rectangular Rapid Flashing Beacon.

**STRATEGIC PLAN:** 4.5 Housing and Transportation Choices: Vigorously encourage, through a wide variety of actions, the development of sustainable and lasting housing options for underserved individuals and families and improve mobility options that accommodate all travel modes.

**BACKGROUND:** Sanderson Stewart was selected through a competitive process for the Transportation Engineering Term Contract (TETC). Task Order 2023TETC-003 under that term contract is for on-call electrical services. Amendment 3 adds final bidding and construction engineering services for the installation of a Rectangular Rapid Flashing Beacon (RRFB) on S Willson Avenue at Garfield Street. Amendment 1 provided for initial bidding and construction services for the RRFB project. This project has been challenging and required some redesign during the bidding process. Amendment 3 is to cover the unanticipated costs. Staff has reviewed the amendment and costs are appropriate for the level of effort required.

**UNRESOLVED ISSUES:** None identified.

**ALTERNATIVES:** Do not advance the project.

**FISCAL EFFECTS:** The work under Amendment 3 will be paid on a Time and Materials basis, not to exceed \$10,500.00. The funds for this amendment are currently available in the approved FY25-26 Biennium Budget.

Attachments:

[Amendment\\_3\\_to\\_Task\\_Order\\_TETC23-003\\_On\\_Call\\_Electrical\\_Services\\_for signature.pdf](#)

Report compiled on: January 24, 2025