

Memorandum

REPORT TO: City Commission

FROM: Jon Henderson, Assistant City Manager

SUBJECT: A Resolution Approving Prime Change Order 5 and Authorizing the City Manager to Sign Guaranteed Maximum Price Amendment 7 with Martel Construction, Inc. for the Construction of the Fire Station 2 Relocation Project

MEETING DATE: July 15, 2025

AGENDA ITEM TYPE: Resolution

RECOMMENDATION: Adopt a Resolution Approving Prime Change Order 5 and Authorize the City Manager to Sign Guaranteed Maximum Price Amendment 7 with Martel Construction, Inc. for the Construction of the Fire Station 2 Relocation Project.

STRATEGIC PLAN: 3.1 Public Safety: Support high quality public safety programs, emergency preparedness, facilities, and leadership.

BACKGROUND: On November 19, 2024 the City Commission approved Guaranteed Maximum Price Amendment #6 for the construction of the Fire Station #2 Relocation Project as a part of the General Construction / Construction Manager Agreement. This amendment contains provisions for altering the conditions of the agreement as authorized by the owner (City) in addition to crediting back unused contingency resulting in a decrease of \$148,349.00 to the overall Guaranteed Maximum Price. Changes that will be addressed with this amendment include a number of modifications to the project as described in the attached Prime Change Order #5 document. While every reasonable attempt was made to include everything in the original project plans and specs, projects of this size and complexity require changes during construction. This Amendment will serve as the final closeout for this project.

UNRESOLVED ISSUES: TBD

ALTERNATIVES: As directed by the City Commission.

FISCAL EFFECTS: The changes included in this request result in an overall decrease of \$148,349.00 to the overall Guaranteed Maximum Price.

Attachments:

[Resolution FS2 Prime Change Order 5.docx](#)

Bozeman Fire Station #2 Guaranteed Maximum Price
Amendment No. 7.pdf

Report compiled on: June 26, 2025