

# Memorandum

**REPORT TO:** Study Commission

**FROM:** Caeleb Heinen, Recording Secretary  
Mike Maas, Ex Officio

**SUBJECT:** Discussion for April 30

**MEETING DATE:** April 24, 2026

**AGENDA ITEM TYPE:** Citizen Advisory Board/Commission

**RECOMMENDATION:** The Study Commission can plan and organize what is still missing before reviewing a draft charter language and submitting for legal review.

**STRATEGIC PLAN:** 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

**BACKGROUND:** This is an opportunity for Study Commissioners to discuss what further materials or education they will need on the aforementioned topic.

**UNRESOLVED ISSUES:** None identified

**ALTERNATIVES:** As per the Study Commission

**FISCAL EFFECTS:** None identified

Report compiled on: April 17, 2026