

Memorandum

REPORT TO: Study Commission

FROM: Caeleb Heinen, Recording Secretary
Mike Maas, Ex Officio

SUBJECT: Study Plan of Action Discussion for Implementation for September 17 Meeting

MEETING DATE: September 4, 2025

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: The Study Commissioners may discuss the Staff or related parties they would like to reach out to for insight on the September 17th Meeting topic: Advisory and Citizen Board Utilization and Management. They may also discuss their inquiries and expectations for that meetings discussion.

STRATEGIC PLAN: 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

BACKGROUND: This Agenda item is for the Commissioners to discuss their upcoming meetings, as well as their expectations and topics of inquiry.

UNRESOLVED ISSUES: None identified

ALTERNATIVES: As per the Study Commission

FISCAL EFFECTS: TBD

Report compiled on: August 25, 2025