

Memorandum

REPORT TO: City Commission

FROM: Jon Kercher, WRF Assistant Superintendent
Tom Radcliffe, Water Reclamation Facility Superintendent
John Alston, Utilities Director

SUBJECT: Authorize the City Manager to Sign a Second Contract Extension Amendment for One Additional Year with Neo Solutions Inc

MEETING DATE: October 17, 2023

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign a second contract extension amendment for one (1) additional year with Neo Solutions Inc. 795 Brighton Road. Beaver, PA.

STRATEGIC PLAN: 6.1 Clean Water Supplies: Ensure adequate supplies of clean water for today and tomorrow.

BACKGROUND: The City of Bozeman WRF purchases approximately 120,000 pounds of this polymer product per year. The 2021 purchase agreement with Neo Solutions Inc is open for one (1) additional year extension with mutual agreement of the City of Bozeman and Neo Solutions Inc.

UNRESOLVED ISSUES: None

ALTERNATIVES:

As suggested by the City Commission.

FISCAL EFFECTS:

Price has decreased from \$1.90 per pound to \$1.80 per pound due to shipping and petroleum product cost reductions. The decrease results in savings of approximately \$12,900 for the year FY24.

Attachments:

[21- Purchase Agreement - Neo Solutions - WRF Polymer.pdf](#)
[SECOND AMENDMENT TO PSA.pdf](#)

Report compiled on: October 2, 2023