

# Memorandum

**REPORT TO:** City Commission

**FROM:** Alex Newby, Deputy City Clerk  
Mike Maas, City Clerk  
Jon Henderson, Assistant City Manager

**SUBJECT:** Approval of Regular City Commission Meeting Minutes from October 21, 2025, and October 28, 2025.

**MEETING DATE:** November 10, 2025

**AGENDA ITEM TYPE:** Minutes

**RECOMMENDATION:** **Consider the Motion:** *I move to approve the regular meeting minutes as submitted.*

**STRATEGIC PLAN:** 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

**BACKGROUND:** In 2013, The Clerks' Office identified goals related to the Commission's priority of Improving Technology Utilization and Proficiency.

Improvements included:

- Live streaming broadcast of the City Commission Meeting
- Meeting efficiency
- Better access of meeting information for staff and the public
- Time savings
- Streamlined approach to citizen involvement and public comment

In addition to the City Commission, many City Boards utilize the system as well.

Beginning January 5, 2021 meetings in the Granicus platform have been closed captioned. Those captions are searchable using the advanced search option on our video view page.

Users are always welcome to contact the City Clerks' Office at 406.582.2320 or email [BozemanClerksDepartment@bozeman.net](mailto:BozemanClerksDepartment@bozeman.net) for assistance.

**UNRESOLVED ISSUES:** None.

**ALTERNATIVES:** As determined by the Commission.

**FISCAL EFFECTS:** None.

Attachments:

[10-21-25 City Commission Meeting Minutes.docx](#)  
[10-28-25 City Commission Meeting Minutes.docx](#)

Report compiled on: October 30, 2025