

Memorandum

REPORT TO: City Commission

FROM: Bob Murray, Project Engineer
Nick Ross, Director of Transportation and Engineering

SUBJECT: Authorize the City Manager to Sign a Task Order Number 11 for the Right of Way Acquisition Project with Sanbell for Properties Necessary to Construct Fowler Avenue from Durston to Oak

MEETING DATE: May 13, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign Task Order Number 11 for the Right of Way Acquisition Project with Sanbell for properties necessary to construct Fowler Avenue from Durston to Oak.

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: Attached is a copy of Task Order Number 11 with Sanbell for the Right of Way Acquisition Project under Professional Services Agreement for Streets and Utilities Land Agent Service FY2021-FY2022. This task order includes acquisition services for three parcels along Fowler Avenue between Durston and Oak.

A previous task order included initial contacts and negotiations on the parcel on the northwest corner of Fowler and Durston. Under this task order, the consultant will provide all necessary services to complete the acquisition and obtain the necessary easements on this property.

The design of the project has progressed to the point that the final alignment and limits of construction of the roundabout at Fowler and Durston is set. This has identified the need for an easement on the open space parcel in the southeast corner of the intersection. The consultant will perform all necessary services to obtain that easement under this task order.

Finally, a previous task order included the acquisition services for the largest parcel between Durston and Oak. That acquisition has progressed to the point of making an offer to purchase the necessary property for the project. In order to make that offer, an updated appraisal must be completed because the current one is over a year old. The costs for the updated appraisal are included in this task order.

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: The proposed fee for this scope of work is paid on a time and materials basis with a total cost not to exceed amount of \$21,500.00. The fee is within the budget approved in the FY25 Operating Budget.

Attachments:

[COB Term ROW TO#11 Fowler Acquisition 042925.pdf](#)

Report compiled on: May 1, 2025