

Memorandum

REPORT TO: City Commission

FROM: Waldo

SUBJECT: Authorize the City Manager to sign a purchase agreement for firefighter equipment as part of a FEMA Assistance to Firefighters Grant

MEETING DATE: March 24, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign a purchase agreement for firefighter equipment as part of a FEMA Assistance to Firefighters Grant.

STRATEGIC PLAN: 3.1 Public Safety: Support high quality public safety programs, emergency preparedness, facilities, and leadership.

BACKGROUND: The fire department was awarded a FEMA Assistance to Firefighters Grant back in October of 2025 for personal protective equipment, including some self contained breathing apparatus (SCBA). To ensure compliance with FEMA and local procurement requirements, the purchase of these SCBAs require a formal purchase agreement which is attached for review and approval.

UNRESOLVED ISSUES: None at this time

ALTERNATIVES: As suggested by the City Commission

FISCAL EFFECTS: The purchase of this equipment is covered with FEMA grant funds minus the 5% match that the fire department will take out of current budget funds in FY-26.

Attachments:

[2026 Assistance to Firefighters Grant purchase agreement.pdf](#)

Report compiled on: March 16, 2026