

# Memorandum

**REPORT TO:** City Commission

**FROM:** Taylor Lonsdale, Transportation Engineer  
Nicholas Ross, Director of Transportation and Engineering

**SUBJECT:** Authorize the City Manager to Sign Amendment 1 to Task Order 2023TE-006 with Sanbell to Provide Construction Bidding Services, and Construction Administration and Inspection Services for the West Oak Street and Ferguson Avenue Intersection Project

**MEETING DATE:** October 21, 2025

**AGENDA ITEM TYPE:** Agreement - Vendor/Contract

**RECOMMENDATION:** Authorize the City Manager to Sign Amendment #1 to Task Order 2023TE-006 with Sanbell to Provide Construction Bidding Services, and Construction Administration and Inspection Services for the West Oak Street and Ferguson Avenue Intersection Project.

**STRATEGIC PLAN:** 4.5 Housing and Transportation Choices: Vigorously encourage, through a wide variety of actions, the development of sustainable and lasting housing options for underserved individuals and families and improve mobility options that accommodate all travel modes.

**BACKGROUND:** Transportation Engineering Term Contract Task Order 2023TETC-006 with Sanbell provides for professional design services for the West Oak Street and Ferguson Avenue Intersection Project (Project). The Project will incorporate Oak Street and Ferguson Avenue left-turn lanes, removal of Ferguson Avenue northbound right-turn only lane, and Oak Street median closure of Ryn Sun Way. Amendment #1 will provide Construction Bidding Services and Construction Administration and Inspection Services to support Transportation and Engineering staff with Project construction. Staff has reviewed the proposed scope and fee and recommends authorizing the City Manager to sign Amendment #1 to Task Order 2023TETC-006.

The approved FY26 Operating Budget appropriated \$900,000 for project SIF188 including Construction Bidding Services, and Construction Administration and Inspection Services.

**UNRESOLVED ISSUES:** None identified.

**ALTERNATIVES:** As suggested by Commission.

**FISCAL EFFECTS:** Amendment #1 to Task Order 2023TETC-006 provides additional

professional services on a time and materials basis with an estimated fee of \$22,940. The funds for this amendment are currently available in the FY26 Operating Budget as part of SIF 188 - Oak St Intersections.

Attachments:

[Amendment #1 to Task Order TE23-006\\_Oak\\_Ferguson.pdf](#)

Report compiled on: October 2, 2025