

Memorandum

REPORT TO: City Commission

FROM: Takami Clark, Communications & Engagement Manager

SUBJECT: Authorize the City Manager to sign an Amendment 1 to the PSA with The Nest Collective, LLC for the Sustainable Management Program Education and Outreach

MEETING DATE: December 16, 2025

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign an Amendment 1 to the PSA with The Nest Collective, LLC for the Sustainable Management Program Education and Outreach

STRATEGIC PLAN: 1.1 Outreach: Continue to strengthen and innovate in how we deliver information to the community and our partners.

BACKGROUND:

In 2022, Bozeman City Commission directed staff to implement an Organics program offering for city residents. A year later, the city was awarded an EPA grant to offset certain capital costs associated with launching the Bozeman Sustainable Organics Management Program. This grant also allowed staff to hire a communication consultant to increase awareness of the new program and educate on how it works. The composting program launched in 2025, and with help from our communications consultant, we were able to increase awareness and sign residents up for the new service.

The education and outreach component of this program has been underway for one year. The grant award provides approximately \$100,000 for these services and allows for two years of marketing. This contract amendment extends the contract into the second year.

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the commission.

FISCAL EFFECTS: The grant allows approximately \$100,000 to be spent on outreach and education.

Attachments:

[RFP for Bozeman Sustainable Organics Management Program
Education and Outreach Nest Submittal.pdf](#)
[PSA Amendment Organics Nest.docx](#)

Report compiled on: December 8, 2025