

Memorandum

REPORT TO: Urban Parks and Forestry Board

FROM: Mitch Overton, Director of Parks and Recreation

SUBJECT: Select alternative date for November and December 2025 Urban Parks and Forestry Board Meetings

MEETING DATE: October 23, 2025

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: Select alternative date for November and December 2025 Urban Parks and Forestry Board Meetings

STRATEGIC PLAN: 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

BACKGROUND: The November and December 2025 Urban Parks and Forestry Board Meetings coincide with the Thanksgiving and Christmas Holidays. We would like to propose moving the November Board Meeting to:

- Monday, November 10th
- any Friday

December Board Meeting to:

- Friday, December 5th
- Monday, December 8th
- Friday, December 12th
- Thursday, December 18th
- Friday, December 19th

UNRESOLVED ISSUES: n/a

ALTERNATIVES: n/a

FISCAL EFFECTS: n/a

Report compiled on: October 16, 2025