

Memorandum

REPORT TO: City Commission

FROM: Jesse DiTommaso, Economic Development Coordinator
David Fine, Economic Development Manager
Brit Fontenot, Economic Development Director

SUBJECT: Authorize the City Manager to Sign an Amendment with Baker Tilly for Municipal Financial Services

MEETING DATE: July 14, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to Sign an Amendment with Baker Tilly for Municipal Financial Services

STRATEGIC PLAN: 2.1 Business Growth: Support retention and growth of both the traded and local business sectors while welcoming and encouraging new and existing businesses, in coordination with the Economic Development Plan.

BACKGROUND: Baker Tilly currently serves as an outside municipal advisor for the City Finance Department on a term contract. The professional services agreement was approved by the [City Commission on April 8, 2025](#). The attached amendment will allow the City's Economic Development Department to utilize Baker Tilly for housing and economic development project financial analysis including developer review, public cash flow analysis and project viability, internal rate of return analysis, market feasibility, market verification and economic reasonableness, financial impact analysis, economic impact analysis of development scenarios, general economic development consulting, and related administrative and reporting services. Additional details of the services can be found in the attached scope of work. Economic development projects will be initiated via task order.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As recommended by the City Commission.

FISCAL EFFECTS: None at this time. Task orders will include project costs.

Attachments:

[Bozeman MT - Economic Development Scope Appendix.pdf](#)

Report compiled on: June 26, 2026

