

Memorandum

REPORT TO: City Commission

FROM: Bob Murray, Project Engineer
Shawn Kohtz, Utilities Director

SUBJECT: Authorize City Manager to Sign a Professional Services Agreement with HDR Engineering, Inc. for the Gooch Hill Lift Station and Force Main Design

MEETING DATE: April 7, 2026

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize City Manager to sign a Professional Services Agreement with HDR Engineering, Inc. for the Gooch Hill Lift Station and Force Main Design.

STRATEGIC PLAN: 4.3 Strategic Infrastructure Choices: Prioritize long-term investment and maintenance for existing and new infrastructure.

BACKGROUND: Attached is a copy of the Professional Services Agreement (PSA) with HDR Engineering, Inc. for the Gooch Hill Lift Station and Force Main technical design. The document is in the City's standard PSA format.

These services were procured through the City's consultant selection process. A Request for Proposals was published in the Bozeman Daily Chronicle on August 16th and September 6th, 2025, with the proposals being due on September 12th. Proposals were received from 3 firms on the project which were distributed to a selection committee of 3 city employees. The written proposals were scored by the selection committee and HDR was selected the most qualified to complete the project.

The first phase of this contract is for the preliminary design services. In this phase, the appropriate location for the lift station and the route of the force main will be determined. Surveying, geotechnical investigation, some permitting, and the preliminary design of the lift station and force main will be completed. This phase also includes an alternative analysis of the feasibility of a regional collection and treatment alternative to determine the fiscal feasibility of sharing a gravity sewer main and wastewater treatment plant capacity with the City of Belgrade for sewer service to the northwestern portion of Bozeman. Upon completion of the first phase, an amendment will be negotiated with HDR to add the final design phase services. That subsequent amendment for final design services will be presented to City Commission for approval at a future date.

UNRESOLVED ISSUES: None

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: \$393,630 to be paid from the Wastewater Fund (WWIF63). This project is included in the FY 26 Adopted Annual Operating Budget at \$1,500,000.

Attachments:

[Gooch_Hill_Lift_Station_Professional_Services_Agreement.pc](#)

Report compiled on: March 24, 2026