

# Memorandum

**REPORT TO:** City Commission

**FROM:** Alex Newby, Deputy City Clerk  
Mike Maas, City Clerk

**SUBJECT:** Appointments to the Urban Parks and Forestry Board

**MEETING DATE:** November 18, 2025

**AGENDA ITEM TYPE:** Citizen Advisory Board/Commission

**RECOMMENDATION:** **Consider the Motion:** *I move to appoint one at-large member to the Urban Parks and Forestry Board to a term ending December 31, 2025 and one at-large member to a term ending December 31, 2026.*

**STRATEGIC PLAN:** 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

**BACKGROUND:** The Urban Parks and Forestry (UPF) Board has two vacancies due to resignations with one term expiring December 31, 2025, and one expiring December 31, 2026.

Two applications were received.

An interview panel was held in conformance with Resolution 5323 on consisting of the Staff Liaison, Mitch Overton, and Deputy Mayor Joey Morisson; The panel recommends appointment of both applicants to the vacant positions.

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:** As per the Commission

**FISCAL EFFECTS:** None

Attachments:  
[November 18 UPF Applicants.pdf](#)

Report compiled on: November 13, 2025