

Memorandum

REPORT TO: City Commission

FROM: Brian Krueger, Development Review Manager
Martin Matsen, Director of Community Development

SUBJECT: Authorize the City Manager to Sign a 2020-2022 Professional Services Agreement with HDR, Inc. for Wetland Consulting Services

MEETING DATE: March 9, 2021

AGENDA ITEM TYPE: Agreement - Vendor/Contract

RECOMMENDATION: Authorize the City Manager to sign a 2020-2022 professional services agreement with HDR, Inc. for wetland consulting services.

STRATEGIC PLAN: 4.2 High Quality Urban Approach: Continue to support high-quality planning, ranging from building design to neighborhood layouts, while pursuing urban approaches to issues such as multimodal transportation, infill, density, connected trails and parks, and walkable neighborhoods.

BACKGROUND: This is a consent item for the city manager's signature in order to enter into an agreement for professional services for wetland consulting services to support the development review process. The City does not have a standing wetland review board to provide recommendations on development review projects and to administer the wetlands regulations established in the Unified Development Code under Article 30. In lieu of a recommendation from a Wetlands Review Board, the City will utilize contract services to perform wetlands review. HDR, Inc. is a local consulting firm. Mark Traxler, has provided wetland consulting services for the City in the past with another firm. HDR, Inc. will perform the review and produce a report per the attached scope of work.

The Department of Community Development has approved budget resources to fund professional services of this type. The review will be as needed and dependent upon whether or not each project includes wetlands and/or watercourses that contain adjacent wetlands.

The contracts will be managed by the development review division of Community Development. Brian Krueger, Development Review Manager will be the City's representative for the contract. The agreement terms include an initial period of two years and the option to extend the agreement by one year, not to exceed a total agreement length of three years.

UNRESOLVED ISSUES: None.

ALTERNATIVES: None.

FISCAL EFFECTS: The Department of Community Development has approved 2020 budget resources to fund professional services of this type.

Attachments:

[Professional Services Agreement with HDR Engineering for Wetland Consulting.pdf](#)

[City of Bozeman Wetland Review 2020 Exhibit A FINAL.pdf](#)

[HDR_City of Bozeman_Technical Review Services_5-7-2020 Exhibit B.pdf](#)

Report compiled on: February 25, 2021