

Memorandum

REPORT TO: City Commission

FROM: Alex Newby, Deputy City Clerk
Mike Maas, City Clerk
Cola Rowley, Assistant City Manager
Chuck Winn, City Manager

SUBJECT: Appointment to the Board of Ethics

MEETING DATE: August 4, 2026

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: **Consider the Motion:** *I move to appoint one member to the Board of Ethics with terms expiring July 31, 2028.*

STRATEGIC PLAN: 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

BACKGROUND: The Board of Ethics has one vacant position due to term expirations as of July 31, 2026. The City Clerks' Office published legal notice for this vacancy. The City Clerks' Office has received one new application and the current member reapplied.

[Ordinance No. 1726](#), finally adopted in November 2007, established the creation of a three member Board of Ethics. In May of 2009, [Ordinance No. 1759](#) was finally adopted which revised 1726. According to Ordinance 1759:

- A. There is created a Board of Ethics consisting of three (3) members who shall serve without compensation unless the governing body provides otherwise. Members of the Board of Ethics shall not be elected officials, full-time appointed officials whether exempt or nonexempt, or City employees, nor shall they be currently serving on any other City board or commission.
- B. Members of the Board shall be residents of the City.
- C. Board members shall be appointed by the governing body. An appointment to fill a vacancy shall be made by the appointing authority who appointed the member who formerly held the position which is vacant.
- E. Board members shall serve staggered terms of two (2) years. A member shall hold office until a member's successor is appointed.

This board currently has one vacant position. The City Clerk's Office has

received two applications with their relevant qualifications indicated below.

1. **Two positions with terms expiring July 31, 2028** | Qualifies: J.

Drummond, B. O'Connor

Applicants:

Jim Drummond

Brendan O'Connor

There is no Commission liaison for this board.

Board of Ethics appointments are Commission appointments.

UNRESOLVED ISSUES: None.

ALTERNATIVES: As suggested by the City Commission.

FISCAL EFFECTS: None.

Attachments:

[Board of Ethics applications.pdf](#)

Report compiled on: July 29, 2026