

Memorandum

REPORT TO: City Commission

FROM: Taylor Chambers, Deputy City Clerk
Mike Maas, City Clerk
Jeff Mihelich, City Manager

SUBJECT: Appointments to the Downtown Urban Renewal District Board

MEETING DATE: November 1, 2022

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: I move to appoint two members to non-voting roles expiring June 30, 2026 and one member to a voting role expiring June 30, 2026.

I move to switch the role of a current voting member to a non-voting member to allow a non-voting member to assume a voting position for the purpose of eligibility for a Chair or Vice-chair position.

I move to appoint one voting member to serve as the Chair and one voting member to serve as the Vice-chair.

STRATEGIC PLAN: 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

BACKGROUND: The Downtown Bozeman Improvement District Board (DURB) was created under the Urban Renewal Plan, which was adopted by the Commission under [Ordinance 1409](#) on November 20, 1995. The Board consists of five voting members who shall have a demonstrated interest in downtown Bozeman, and two non-voting members. The Mayor shall appoint the members, with the advice and consent of the City Commission. In accordance with [Section 7-15-4234, M.C.A.](#), members shall serve staggered four-year terms. The voting members shall be residents of the city, and a majority of the voting members shall not hold any other public office under the municipality. Non-voting members must possess a demonstrated interest in downtown Bozeman and may represent a specified list of organizations which include, but are not limited to, the Parking Commission, Chamber of Commerce, MSU/Museum of the Rockies, Gallatin Development Corporation, Bozeman School District, City of Bozeman, Gallatin County and the Downtown Bozeman Association. Non-voting members need not be city residents.

This board currently has two non-voting position vacancies with a term

ending June 30, 2026, and one voting position with a term ending June 30, 2026. The City Clerk's Office has received three applications, with their relevant qualifications indicated below.

1. Two non-voting positions, expiring June 30, 2026 | Qualifies: N. Wickes, C. Lawrence, J. Van Dusen
2. One voting position, expiring June 30, 2026 | Qualifies: N. Wickes, C. Lawrence, J. Van Dusen

Applicants:

Nicholas Wickes
Cory Lawrence
Jake Van Dusen

Jennifer Madgic is the City Commission liaison for this board.

Urban Renewal Board appointments are Mayoral appointments.

Per [Resolution 5323](#), the City Commission shall appoint the Board Officers. The Chair and Vice-chair of this board need to be designated at this time as well.

At the October 18 DURB meeting, Executive Director (ED) Ellie Staley provided an overview that the Downtown URD board appointments are on the November 1st City Commission Meeting, including the three appointments and the expiring terms and Chair/Vice-Chair appointments.

The Downtown URD Board recommends the following board appointments and officer designations. Appoint the three current applicants to the three vacancies: Nicholas Wickes, Cory Lawrence, George (Jake) Van Dusen. Nicholas Wickes becomes a voting board member and vice-chair, Cory Lawrence becomes chair, Marley McKenna moves into a non-voting position. These recommendations have been discussed with Commission Liaison Madgic.

UNRESOLVED ISSUES: Vice-Chair candidate must be a voting member of the board.
Voting members must reside within the municipality per [MCA 7-15-4234](#).
The City Commission must approve the change of positions for voting and non-voting members.

ALTERNATIVES: As per the City Commission

FISCAL EFFECTS: None

Attachments:

[06-15-22 - CAB Applications - CAB Application George \(Jake\) Van Dusen.pdf](#)

06-14-22 - CAB Applications - CAB Application Cory
Lawrence.pdf
05-26-22 - CAB Applications - CAB Application Nicholas
Wickes.pdf

Report compiled on: October 21, 2022