

# Memorandum

**REPORT TO:** City Commission

**FROM:** Kellen Gamradt, Engineer II  
Nicholas Ross, Director of Transportation and Engineering

**SUBJECT:** Resolution of Intent to Authorize the Order of the Installation of Sidewalks in Portions of Valley West Subdivision, Phase 3A, 3B, 3C, 3D and in Portions The Lakes at Valley West Subdivision Phase 3, and Schedule a Public Hearing for July 15, 2025

**MEETING DATE:** June 10, 2025

**AGENDA ITEM TYPE:** Resolution

**RECOMMENDATION:** Authorize the City Manager to Sign a Resolution of Intent to order the installation of sidewalks in portions of Valley West Subdivision, Phase 3A, 3B, 3C, 3D and in portions The Lakes at Valley West Subdivision, Phase 3 and schedule a public hearing for July 15, 2025.

**STRATEGIC PLAN:** 3.1 Public Safety: Support high quality public safety programs, emergency preparedness, facilities, and leadership.

**BACKGROUND:** The Department of Transportation and Engineering has received requests from the Home Owners Associations of the above-mentioned Subdivisions requesting that the City take the necessary actions to complete the installation of missing sections of sidewalk along streets in these neighborhoods.

In Valley West Subdivision – Phase 3A, 3B, 3C and 3D: 5 lots currently do not have sidewalks. In the Lakes at Valley West Subdivision Phase 3: 1 lot currently does not have sidewalk. The attached exhibit maps show the areas where sidewalks are missing.

Bozeman Municipal Code Section 34.04.50 and the Montana Code Annotated Chapter 7-14-4109 allows the City Commission to order the installation of sidewalks through resolution and without formation of a special improvements district. In addition, a note on the recorded plats for each of these subdivisions state that property owners shall construct sidewalks for their lots upon the third anniversary of the recordation of the plat. More than three years has passed since these plats have been recorded. The attached resolution of intent and notice to residents will start the required sidewalk installation process. A public hearing will be held on July 15th, 2025.

**UNRESOLVED ISSUES:** None

**ALTERNATIVES:** Disapprove

**FISCAL EFFECTS:** The engineer's estimate for the cost of sidewalk installation is \$20 per square foot. The total area of sidewalk to be installed is 3,380 square feet across six lots. The total cost of the work is estimated at \$67,600. The adjacent property owners shall bear the cost of sidewalk installation. The property owners may solicit a contractor to perform the work, otherwise, the city shall solicit a contractor and assess the adjacent property owner.

Attachments:

[6.10.25 Resolution of Intent.docx](#)

[6.14.25 Public Notice.docx](#)

[Missing Sidewalk Location Exhibits.pdf](#)

Report compiled on: May 22, 2025