

Memorandum

REPORT TO: Transportation Board

FROM: Nic Focken, Parking Manager

SUBJECT: Administrative Review Board 101

MEETING DATE: June 25, 2025

AGENDA ITEM TYPE: Citizen Advisory Board/Commission

RECOMMENDATION: Ask clarifying questions

STRATEGIC PLAN: 2.3 Workforce Development: Support education and workforce development initiatives to improve the skills of our citizens.

BACKGROUND: The Transportation Advisory Board has within its purview the Administrative Review Board (ARB). This will be presentation on the how to perform that duty.

UNRESOLVED ISSUES: None

ALTERNATIVES: None

FISCAL EFFECTS: None

Attachments:
[TAB ARB how to.pptx](#)

Report compiled on: June 15, 2025