

# Memorandum

**REPORT TO:** Urban Parks and Forestry Board

**FROM:** Addi Jadin, Park Planning and Development Manager

**SUBJECT:** Park Land Trust Community Grant Program

**MEETING DATE:** May 22, 2025

**AGENDA ITEM TYPE:** Policy Discussion

**RECOMMENDATION:** Park Land Trust Community Grant Program

**STRATEGIC PLAN:** 6.5 Parks, Trails & Open Space: Support the maintenance and expansion of an interconnected system of parks, trails and open spaces.

**BACKGROUND:** The Park Land Trust is funded primarily through Cash-in-lieu of Parkland (CILP) payments made in association with subdivision and site plan development applications. CILP funds have been used for a handful of community grants over 20 years including partnerships with homeowners' associations for small neighborhood park improvements, land acquisition with Gallatin Valley Land Trust, and investment in snow-making with Bridger Ski Foundation. Applications have been received on a rolling basis with limited public outreach.

In addition, the Park Improvement Grant funded through the General Fund has been used with longtime community partners providing matching funds.

In the fiscal year 2025 budget, the program has been relaunched to align with the 2023 Parks, Recreation and Active Transportation Plan (PRAT Plan) in terms of the grant goals and its strategic action to center park equity through Parks and Recreation Department procedures. The grant application and information are on the project [webpage](http://www.bozeman.net/departments/parks-and-recreation/parks/improvement-projects):  
[www.bozeman.net/departments/parks-and-recreation/parks/improvement-projects](http://www.bozeman.net/departments/parks-and-recreation/parks/improvement-projects).

**Applications are due Friday, May 30, 2025 at 5:00 PM. Interested applicants are encouraged to contact Addi Jadin, Park Planning and Development Manager, [ajadin@bozeman.net](mailto:ajadin@bozeman.net), to discuss project eligibility. Awards are scheduled to be announced by the end of July 2025.**

Information about the Cash-in-lieu of Parkland funding source and its use can be found in [Montana State Law](#), the Bozeman [Unified Development Code](#), and the Bozeman [CILP Resolution](#).

**UNRESOLVED ISSUES:** NA.

**ALTERNATIVES:** NA

**FISCAL EFFECTS:** \$220K in FY25 budget for Community Grant Program

Attachments:

[2025-Community-Grant-Program-Description.pdf](#)

[Community\\_Grant\\_Program\\_Application.docx](#)

Report compiled on: September 20, 2024