

Memorandum

REPORT TO: City Commission

FROM: Tom Rogers, Senior Planner
Chris Saunders, Community Development Manager
Erin George, Director of Community Development

SUBJECT: Unified Development Code (UDC) Update Supplemental Engagement Phase 2 Report and Next Steps (Work Session) Continued from May 20, 2025

MEETING DATE: June 3, 2025

AGENDA ITEM TYPE: Plan/Report/Study

RECOMMENDATION: Consider comment and data supporting possible modifications to the draft Unified Development Code and consider possible direction for future work sessions.

STRATEGIC PLAN: 1.2 Community Engagement: Broaden and deepen engagement of the community in city government, innovating methods for inviting input from the community and stakeholders.

BACKGROUND: The Unified Development Code (UDC) update has reached another milestone by completing Phase I and II of the Supplemental Engagement Plan [[External PDF Link](#)]. Final reports and summaries of the public engagement are linked in the attached memo to the Commission. The purpose of the supplemental engagement was to reach new members of the public who have had not previously participated in this planning effort, and to identify areas of concern in the draft UDC for further discussion.

The presentation and discussion reviewed activities and findings from Phase I and Phase 2 of the supplemental engagement, provided an overview of what we heard during these events, and will discuss how this input is being used to inform the ongoing project.

Secondly, staff provided an introduction of topics identified through the supplemental engagement to be discussed at the City Commission work session scheduled for June 24, 2025.

The City Commission began consideration of this item on May 20th. The video of the meeting is available through the City's [website](#) [external link] and begins at 3:11:45 in the recording. They received the presentation from staff and comments from the public. Due to the lateness of the hour, after the public comment closed the item was continued to June 3rd for additional consideration. The City Commission will begin the item with

Commission questions and discussion. An updated background memo is attached to include additional filtered data on the Phase 2 online survey.

UNRESOLVED ISSUES: As determined by the Commission.

ALTERNATIVES: None.

FISCAL EFFECTS: The scope of work for the UDC update was established in 2022 and additional funds may be required if the scope or additional engagement beyond the current plan is employed.

Attachments:

[UDC Supplemental Engagement CC Memo 6-3-2025.pdf](#)

Report compiled on: May 23, 2025